

WORK PACKAGES PLAN

| Work Packages | Lead Organisation | Activities | Expected Outcomes | Period-Partners | PP. Detailed project |
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| WP1: Preparation | <p>Azerbaijan (ATMU) Azerbaijan Tourism and Management University</p> <p>Poland (UW) Uniwersytet Warszawski</p> | <p>Preparation for the implementation of Pilot Courses Programmes coordinated by ATMU with the support of UDA:</p> <p>1.1 Review of the European best practices on SMEs Entrepreneurship and Management and of partners courses programs.</p> <p>1.2 Meetings with local key institutions and enterprises for the definition of the professional profile and main skills.</p> <p>1.3 Training of the PC Universities staff.</p> <p>1.4 Building the basic framework of professional profiles and skills with a quality assurance methodology for certificated modules</p> <p>1.5 Improving the programme facilities infrastructures particularly as it concerns new didactics (PE Classrooms and Practice Management Laboratories together with MOOCs methodology).</p> | <p>1.1 Report on curricula contents and courses focused on Innovative SMEs and markets' needs.</p> <p>1.2 First step collaboration agreements with local enterprises and institutions:</p> <p>1.3 Training tours of PC University staff and intensive week</p> <p>1.4 Basic framework of professional profiles and skills.</p> <p>1.5 Improving the programme facilities infrastructures particularly as it concerns new didactics (PE Classrooms and Practice Management Laboratories) and the introduction of MOOCs technology.</p> | <p>From 01/02/2021 to 31/07/2022</p> <p>All Partners structured in main areas: Az, Ru, Kz.</p> | 42-44 |

WORK PACKAGES PLAN

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| <p>WP2: Development</p> | <p>Lithuania (VGTU) Vilnius Gediminas Technical University</p> <p>Russia (ASU) Astrakhan State University</p> | <p>Implementation of Pilot Courses and new Didactics in SMEs Entrepreneurship and Management.</p> <p>2.1 Building the structure of Pilot Courses</p> <p>2.2 Development of Curricula and Syllabi.</p> <p>2.3 Accreditation and coordination of Pilot Courses</p> <p>2.4 Testing the technical premises for new didactics</p> <p>2.5 Improving the skills on New Didactics of teachers, tutors and technical staff of pilot courses</p> <p>2.6 Enrolment of students</p> <p>2.7 Realization of the courses/lectures</p> <p>2.8 Evaluation of modules and new teaching methods at the end of each Course and Cycle.</p> <p>2.9. Implementation of Interuniversity Network for New Didactics on SMEs Entrepreneurship and Management</p> <p>2.10 Enforced network with non-consortium organizations</p> <p>2.11 Implementing New Teaching Methods by Massive Open on Line Courses</p> <p>All partners are involved in this WP.</p> | <p>2.1 Structured Pilot Courses in TCH</p> <p>2.2 Curricula and syllabi inserted in PC Programmes on TCH:</p> <p>2.3 Pilot Courses accredited or implemented by new didactics.</p> <p>2.4 Tested technical premises (ICT Laboratories and Classrooms) to apply new teaching methods (Simulimpresa and PM).</p> <p>Appointment of technical responsible for each Simulimpresa / PM Classroom and assignment of related tasks.</p> <p>2.5 Trained teachers, tutors, administrative and technical staff on New Teaching Methods with a focus on Practice Enterprise and on the coaching of didactical staff to operate together with a collaborative and pro-active approach.</p> <p>2.6 Enrolment of students</p> <p>2.7. Realization of courses/lectures.</p> <p>Making the Agenda of Lectures with Teachers, Tutors, Mentors and Technical Responsible with connected activities like Videoconferences, seminars, tests and external visits (in local SMEs Institutions and SMEs sites).</p> <p>2.8 Evaluation of Modules and New Teaching Methods at the end of each course</p> <p>2.9. Implementation of Interuniversity Network for New Didactics in SMEs Entrepreneurship and Management.</p> <p>2.10 Enforced networking with non-consortium organizations.</p> <p>2.11 Implementing New Teaching Methods by Massive Open On Line Courses</p> | <p>From 01/01/2021 to 31/12/2023</p> <p>All Partners structure d in main areas: Az, Ru, Kz.</p> | <p>48 -51</p> <p>On p. 52 in the Box Lead Organization, is designated ATMU while it is ASU Astrakan State University</p> |
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WORK PACKAGES PLAN

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| <p>WP3: Quality Plan</p> | <p>Kazakhstan (CSUTE) Caspian State University of Technology and Engineering</p> <p>Kazakhstan (UIB) University of International Business</p> | <p>Quality plan and Accreditation.</p> <ul style="list-style-type: none"> ▪ Total monitoring of the progress and achieved results in relation to the PICASP time schedule by coordinator; ▪ Monitoring of the results achieved by the teachers and administrative staff in terms of numbers of teachers and administrative staff involved in this activity; ▪ Monitoring of the results achieved by the students in terms of numbers of students involved in this activity; ▪ Feedback of the students, teachers, administrative staff and interested parties involved; ▪ Feedback from the interested parties involved; ▪ A summarizing report on the results of the internal and external PICASP monitoring; ▪ A summarizing report on the recommendations for interested parties for enhancing project capacities. ▪ Instructions for compliance management | <ol style="list-style-type: none"> 1. Handbook on Quality Assurance 2. Report on Internal and External control of Quality 3. Report on quality procedures implementation 4. Recommendations by Peer-Review Team | <p>From 1/03/2021 to 31.12.2023 All Partners Except Miras</p> | <p>63-64</p> |
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WORK PACKAGES PLAN

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| <p>WP4: Dissemination and Exploitation</p> | <p>Italy Ser.In.Ar Forlì- Cesena Russia (VSTU) Volgograd State Technical University</p> | <p>Dissemination of results and its exploitation. 4.1 Elaboration of dissemination plan 4.2 Website establishment and updating 4.3 Production of dissemination materials in printed and electronic version and publications 4.4 Conferences, Workshops, Seminars, meetings, inter project Meetings 4.5 Tutoring of implementation of the courses in PC 4.6 Sustainability monitoring in PC 4.7 Agreements with institutions and enterprises to ensure the sustainability</p> | <p>4.1 Dissemination plan 4.2 Websites established and updated along and after project life 4.3 Produced Dissemination materials and press releases in printed and electronic version and publications 4.4 Conferences, workshops, seminars, meetings, interproject meetings, press conferences and media releases 4.5 Tutoring of implementation of the courses in PC 4.6 Sustainability monitoring in PC and focused attention to opportunities offered by Governments of countries in the support of SMEs Innovative initiatives along the Silky and Amber way and generally, to the recovering of the historical local entrepreneurial identity. 4.7 Agreements with local institutions and enterprises</p> | <p>From 01/03/20 21 to 31.07.20 23 All Partners</p> | <p>67-70</p> |
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WORK PACKAGES PLAN

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| <p>WP5: Management</p> | <p>Italy (UDA) University of Chieti- Pescara</p> | <p>Project governance and reporting. This work package is concerned with the management of the project that will last for all the duration of the project (36 months).</p> <p>The partner is responsible for the whole project management process and for activities developed by all participants. Project Coordinator Indicated by the Grant Holder (GH) chairs the PMB formed by the Project Coordinator, the GH Financial Manager, the representative of Partners and the Leaders of each WP all appointed on indication of Partners. All project Bodies will be established in the Kick-off Meeting.</p> | <p>5.1 Project General Governance</p> <p>5.2 Consolidate Work Plan and Project Management Handbook</p> <p>5.3 Designing of Logo, Project Concept and Project Website</p> <p>5.4 Development of the project structure</p> <p>5.5 Final Reporting and publishing</p> <p>5.6 Organization of Courses on Cultural Heritage</p> <p>5.7 GIS mapping in collaboration with Miras the main Cultural sites and topics</p> | <p>From 01/01/2021 to 31/12/2023 All Partners</p> | <p>75-77</p> |
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